

Data Conferencing Overview

MeetingPlace Data Conferencing allows users to share and collaborate on documents using SunForum 3.0 or MeetingPlace WebShare—a Java-based application that automatically loads in standard Web browsers.

SunForum is only required to host data conferences; all other meeting participants can use MeetingPlace WebShare to view and collaborate on shared documents and applications.

System Requirements

- ▶ One of the following Web browsers:
 - Internet Explorer 3.02 and later or
 - Netscape Navigator 3.01 and later (versions 4.01, 4.03, 4.04, and 4.6 not supported)Internet Explorer 4.0 and above or Netscape 4.7 and above are recommended.
- ▶ 28K modem connection or higher (56K or higher is recommended)
- ▶ SunForum 3.0 or later (for hosting only)

Additional Considerations

- ▶ MeetingPlace WebShare can not connect through a caching proxy server.
- ▶ Port 1503 needs to be open on your firewall if users outside your organization will need to host data conferences.
- ▶ Very slow connections or ISPs that have lengthy delays will impact the performance of the data conference.

Troubleshooting Tips

If users have trouble viewing the data conference:

- ▶ Make sure the data conference has started (ask the other meeting participants if the shared document appears on their screen).
- ▶ Look for the shared document on your task bar or in the corners of the MeetingPlace WebShare window.
- ▶ Resize the MeetingPlace WebShare window (this refreshes the browser).
- ▶ Make sure the shared document is not hiding behind one of your other open windows.
- ▶ If the problem persists, exit out of MeetingPlace WebShare or SunForum and rejoin the data conference.

